

Macon Tracks Running Club board & officer meeting minutes from May 25, 2008

Present: Kerry Oedel, president; Sam Martinez, vice-president; board members Andrew Strickland, Deborah Botkin, Jim Baldwin, and FM Barron; Amy Galeazzo, and Dave Oedel

Not present: Kathy Stege, secretary; Gwen Wilkes, treasurer; and board members Steve Corkery and Neel Dickey

Written materials were reviewed, including a rough draft of the 2008 Labor Day race application, a 2007 financial report by Amy Galeazzo, and trophy catalogs from Savannah.

The following topics were discussed:

Labor Day:

- 1) We set the entry fee at \$20 for pre-registration and \$23 at packet pick-up or race day.
- 2) Gwen at Macon Tee's gave the lowest bid, \$6.50 for men's and \$7.50 for women's wicking shirts from Augusta Sportswear. This price includes screens, sales tax, shipping, and fees. It was decided to ask them to do the shirts again this year.
- 3) Trophies were discussed, and everyone was agreeable to doing ceramic mugs, possibly "Luster Wear" or navy blue with gold lettering.
- 4) T-shirt design – everyone was interested in Kit's ideas from previous years' races. Sam said he would go out with his camera and see if he could come up with an idea.
- 5) Strollers – we won't encourage strollers, but neither will we ban them. I'll have in small printing on the race application that participants pushing strollers must start at the back.
- 6) Suggestions were made on the race application.
- 7) Sponsors – Dave will check with last year's sponsors who haven't yet committed to see if they're willing to re-up this year.
- 8) A meeting of lead volunteers will be planned for late July/early August.
- 9) For the fun run, a trophy will be given to the first boy and girl aged 12 or under, and finisher's medals to everyone. We will try and give out different colored race numbers for 12 & under runners to help distinguish who's eligible for a trophy.
- 10) It was decided to have beer at the race again, same set up as last year.
- 11) Waffle House and Smoothie King were suggested as possible food sponsors, and I'll also ask Leslie Tuck and Leslie Spiegel to contact Coca-cola and see if we can get a Powerade sponsorship.

Race Timing:

- 1) It was voted that we will charge \$125 minimum for up to 100 participants, and 75 cents per participant after that. We agreed that the person doing the race timing has the option to keep half of the money earned. We will ask that any race timed by Macon Tracks will allow us to put up a Macon Tracks table.

Finances:

- 1) Amy presented a financial report from 2007 consisting of data she had plugged in from copies of bank statements and check registers that Gwen gave us. She's set up categories so that we can easily break out categories to compare, for example, money received from memberships vs. newsletter and insurance costs. Amy has agreed to be the club bookkeeper and accountant, and we'll get her name added onto the Suntrust bank account. After Amy gets her system going for a while, we'll aim to post financial reports on the web quarterly, and will do a print out in the newsletter after the annual meeting.
- 2) We decided to make it a policy to get competitive quotes on any expense over \$1,000.

Macon Tracks Apparel:

- 1) Sam said he would take charge of buying shirt boxes or containers to organize the shirts for sale at races.
- 2) Gwen quoted a price of \$2 per shirt to screen the Macon Tracks logo onto singlets, plus \$25 set up fee if we have less than 36 items. I'll continue to look for reasonably priced racing singlets so we can take orders and get some printed.
- 3) Amy showed us a form she made up to help us keep track of shirt sales at the races. We'll keep forms in the box with the shirts, and the person manning the table can check off what size and style of shirt was sold. We can also list people's names who took shirts with the promise to pay later.

New member welcome:

- 1) Amy has agreed to e-mail new members, and made up a nice template to touch base with people after they join. I'll forward her Paypal notifications when we get a new member.

Tail gate Tent:

- 1) We set up the tail gate tent on the back patio to test out how it works. It's very large and even has optional side walls. We'll test it out at the triathlon on Saturday. Amy took charge of it and we loaded it in her car, but she'll need help setting it up.

Meeting was adjourned at 4:45. Good work, everyone!

Respectfully submitted by Kerry Oedel, secretary for the day.

